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TO: FBLA Members and Parents

FROM: Zoe Clark—FBLA Adviser

DATE: February 3, 2023

SUBJECT: State FBLA

Congratulations! You/your child have qualified to attend the FBLA State Business Leadership Conference (SBLC) in Spokane on April 19-22. Winter Conference was a great success, and I appreciate everyone who worked hard at competitions and those who mentored younger members. Enclosed are the important details about the conference. I plan to register our chapter on February 24th, so all paperwork and payments should be turned in by February 23rd.

Schedule: Leave: 4/19/23 A.M.—4/22/23 P.M. (Specific times are TBA)

Hotel: TBA in March.

Costs: The total cost is \$354 per person. The cost for registration is \$185 per person and a 3 night hotel stay is \$169 per person (with four students assigned to each room). Once you return your permission slip, you will be registered and \$354 will be deducted from your individual account. If you do not currently have enough money in your account, you will need to pay the balance by **March 1st. This is the last day the state allows us to change registration. The state does not give refunds after this date, so you are committed to the \$354 whether you go or not.** I have attached up to date individual accounts.

Eligibility: If you are academically ineligible on **April 17th, you cannot go to state, and there are NO refunds after March 1st.**

Food: The chapter will provide breakfast foods and water for the trip. FBLA will provide a dinner one night, and ASB will provide \$17 per person for a second dinner. Students will need to bring money or their own food for four lunches and one dinner. There is fast food nearby, as well as many restaurants. If there is money in your account, you can withdraw up to \$32/day (\$12 lunch, \$20 dinner) for the meals we do not provide (you can only withdraw money from your FBLA account if you HAVE ENOUGH money in your account to withdraw).

Dress Code: FBLA conduct and dress code must be followed at all times during the conference. Anyone involved in a speaking event will definitely need a suit to compete, and a shirt or tie that matches their group members. I saw many suits at winter conference, and I really appreciate parents' efforts in helping our group look sharp. I know it is a big investment, but with any luck, they will get lots of use! If a suit is out of your budget or your child is still growing, we do have a closet of clothing available for borrowing, but I cannot guarantee I have what you need. I have attached WAFBLA's dress code



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information sheet in this packet. Your child will need to dress up all four days. They can wear causal clothing in their room and after 5:00 p.m. In the past, students from Odessa were docked 10 points from their competitions for wearing tennis shoes, too short of skirts, too tall/open-toe heels, facial piercings, and unprofessional manicures. We work way too hard to lose these points. Students must know the dress code and they must follow it.

Permission Slips: FBLA Code of Conduct and school permission slips are attached. Please sign and return by February 23rd if you plan to attend. **By signing and returning the permission slip and FBLA Code of Conduct, you are granting me permission to deduct \$354 from your students individual account.**

Reports/Projects: All reports, resumes, cover letters, case studies, etc. are due to the state office on March 1st. At the start of the year I tried designating Wednesdays as lab work days, but very rarely had students show up. Instead, students have been instructed to text me to arrange time to work in the lab to complete projects. I can be very flexible, but would like as much notice as possible and expect students to use their lab time wisely. I have made it clear to students that I will NOT work in the lab until midnight the week of deadlines just because they procrastinated their projects.

Fundraising: The majority of our fundraising was done over Deutschesfest and during sports concessions. In May we will hold our annual doll race, which I will provide more information to students about as it get closer. I am working on putting together a Krispy Kreme fundraiser in March, but it has not been confirmed. If a parent/family is interested in being in charge of holding a car wash, spaghetti feed, or has another idea, get ahold of me and I will get it approved through the school.

Nationals: The top 10 competitors will be recognized in each event, and the top 4 will qualify to compete at the National Leadership Conference. This year nationals will be held in Atlanta, GA from approximately June 25-30 (depending on flights). I will have more information after state is over.

More details will follow as the conference approaches. If you have other questions, please feel free to contact me at by email at clarkz@odessasd.org or by phone at **509-988-0577**. Thank you!